



Application for Employment

Please complete entire application to ensure processing.

RFC Form
#01-06/02

PERSONAL INFORMATION (please print clearly)

Name _____ Social Security # _____ Date _____
Last First Middle

Address _____ City _____ State _____ Zip _____

Phone Number _____ Alternate Phone _____ Email _____

Are you legally permitted to work in the US? Yes ___ No ___ Have you been convicted of a felony in the last 7 years? Yes ___ No ___
(Proof of U.S. citizenship or immigration status will be required if hired for a position in the U.S.) (If Yes, list convictions that are a matter of public record on a separate sheet of paper. A conviction will not necessarily disqualify you for employment.)

Are you less than 18 years of age? Yes ___ No ___ Were you referred to Ritter's? Yes ___ No ___ If Yes, by whom? _____
(Ritter's is required to comply with federal, state and local law.)

EMPLOYMENT DESIRED (if you are applying for an hourly position, please keep in mind that the availability of hours may vary)

Position Applied for at Ritter's: Manager _____ Asst. Manager _____ Shift Leader _____ Window/Service _____

Desired hours for each weekday (INDICATE ACTUAL TIMES OF DAY)

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
--------	---------	-----------	----------	--------	----------	--------

Are you able to work overtime? Yes ___ No ___ Have you worked at Ritter's before? Yes ___ No ___ If yes, where? _____

EDUCATION	Name and Address of School	Circle Years Completed	Graduate?	Majors/Degrees Received
High School		1 2 3 4	Y N	
College		1 2 3 4	Y N	
Post College		1 2 3 4	Y N	
Other Education or Experience		1 2 3 4	Y N	

List any skills that will help you in the position you desire _____

Computer skills: Word for Windows _____ Excel _____ Others _____

PERSONAL OBSERVATIONS ABOUT RITTER'S

Have you ever visited a Ritter's Frozen Custard location? Yes ___ No ___ If yes, where? _____

Describe your experience (or any experience or impression if you have visited more than once) _____

What do you like about Ritter's? _____

Why do you want to work at our Ritter's Frozen Custard shoppe? _____

PREVIOUS EMPLOYERS

(List below current and lasts three employers, starting with the most recent one first. Please include any non-paid/volunteer experience which is related to the job for which you are applying. Please complete this section, even if you attach a resume to this application.)

1	Dates Worked <small>Month / Year</small>	Name and Address of Business - Type of Business	Salary or Hourly	Last Position	Reason(s) for Leaving
	From _____ To _____		Starting _____ Ending _____ If hourly, average # hrs. per week _____		
Duties Performed					
Supervisor's Name		Phone Number		May we contact?	

2	Dates Worked <small>Month / Year</small>	Name and Address of Business - Type of Business	Salary or Hourly	Last Position	Reason(s) for Leaving
	From _____ To _____		Starting _____ Ending _____ If hourly, average # hrs. per week _____		
Duties Performed					
Supervisor's Name		Phone Number		May we contact?	

3	Dates Worked <small>Month / Year</small>	Name and Address of Business - Type of Business	Salary or Hourly	Last Position	Reason(s) for Leaving
	From _____ To _____		Starting _____ Ending _____ If hourly, average # hrs. per week _____		
Duties Performed					
Supervisor's Name		Phone Number		May we contact?	

REFERENCES

(Give below the names of three professional references, whom you have known for at least one year.)

Name	Address & Phone Number	Business	Years Known	How Do You Know This Person?
1.				
2.				
3.				

I hereby authorize Ritter's to thoroughly investigate my background, references, employment record and other matters related to my suitability for employment. I authorize persons, schools, my current employer (if applicable), and previous employers and organizations contacted by Ritter's to provide any relevant information regarding my current and/or previous employment and I release all persons, schools, employers of any and all claims for providing such information. I understand that misrepresentation or omission of facts may result in rejection of this application or, if hired, discipline up to and including dismissal. I understand that I may be required to sign a confidentiality and/or non-compete agreement, should I become an employee of Ritter's Frozen Custard. I understand that nothing contained in this application, or conveyed during any interview with may be granted, is intended to create an employment contract. I understand that filling out this form does not indicate there is a position open and does not obligate Ritter's to hire me. **(U.S. APPLICANTS ONLY: I understand and agree that my employment is at will, which means that it is for no specified period and my be terminated by me or Ritter's Frozen Custard at any time without prior notice for any reason. MARYLAND APPLICANTS ONLY: Under Maryland law, an employer may not require or demand, as a condition of employment, prospective employment, or continued employment, that an individual submit to or take, a lie detector or similar test. An employer who violates this law is guilty of misdemeanor and subject to a fine not exceeding \$100. MASSACHUSETTS APPLICANTS ONLY: It is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liability.)**

Date _____ Signature _____ Print Name _____

This application form serves as a general guideline and in no way presumes comprehensive awareness of changing employment statutes and regulations in local municipalities and states. Use of any portion of this application by any licensee of TRUfoods, LLC is an admission that said franchisee has received competent legal counsel as to its compliance with federal, state and local laws.